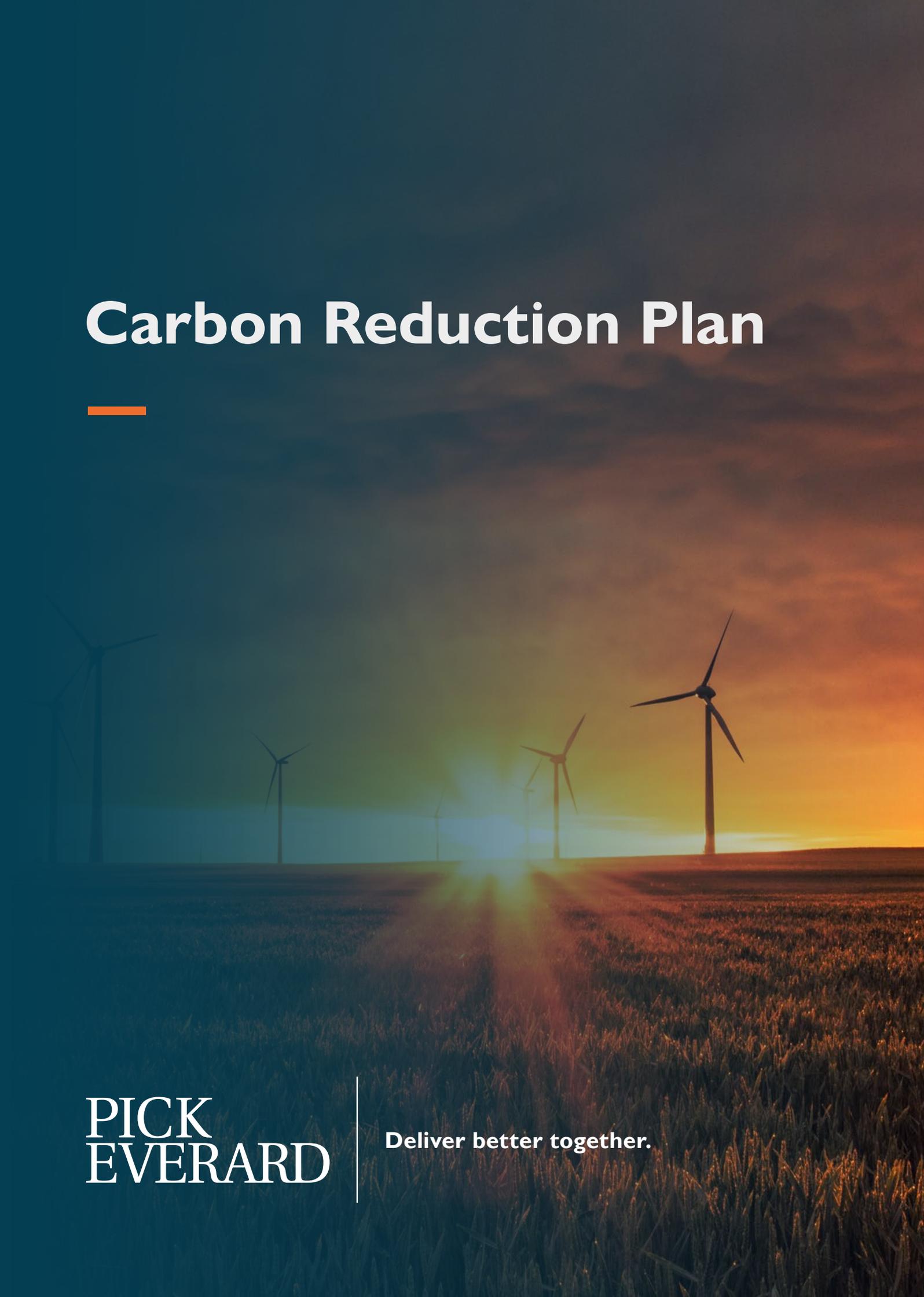


Carbon Reduction Plan



PICK
EVERARD

Deliver better together.

Supplier name: Pick Everard

Publication date: October 2021

Commitment to achieving Net Zero

Pick Everard is committed to achieving Net Zero emissions by 2022. After driving down our carbon emissions as far as possible across our operations we will offset the remaining emissions from 2021 onwards by investing in high quality certified offsetting programmes.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2017/18	
Additional Details relating to the Baseline Emissions calculations.	
The base year for the purpose of assessment changes in performance is 2017/18 which is in line with the annual company carbon footprint report. 2017/18 is used as this was a new base year for the new 5-year plan. Please note that this baseline year does not include scope 3 emissions associated with waste generated in operations.	
Baseline year emissions:	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	271
Scope 2	162
Scope 3 Includes: Business Travel, Employee Commuting (car, rail, and air) and Electricity emissions associated with losses during transmission. Excludes: Upstream transportation and distribution and waste generated in operations. Not applicable: Downstream transportation and distribution.	1,109
Total Emissions	1,542

Current Emissions Footprint

Reporting Year: 2020/21	
EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	224
Scope 2	72
Scope 3 Excludes: Upstream transportation and distribution. Not applicable: Downstream transportation and distribution	212
Total Emissions	508

As noted above, scope 3 emissions associated with upstream transportation and distribution have not been included in the report due to lack of data for this reporting period and the significant impact that COVID-19 has had on the number of deliveries reduced across all of our offices. As a business, we commit to reporting on these emissions in future years and will collect data associated with this measure for the next reporting period. We have implemented a framework to collect this data and will be using the spend-based method as outlined in the GHG technical guidance for calculating scope 3 emissions. These emissions are expected to be small and will come from the following sources: IT equipment, printer paper, printer ink cartridges, office stationery.

As a business, we do not have emissions associated with downstream transportation and distribution and therefore do not report on these.

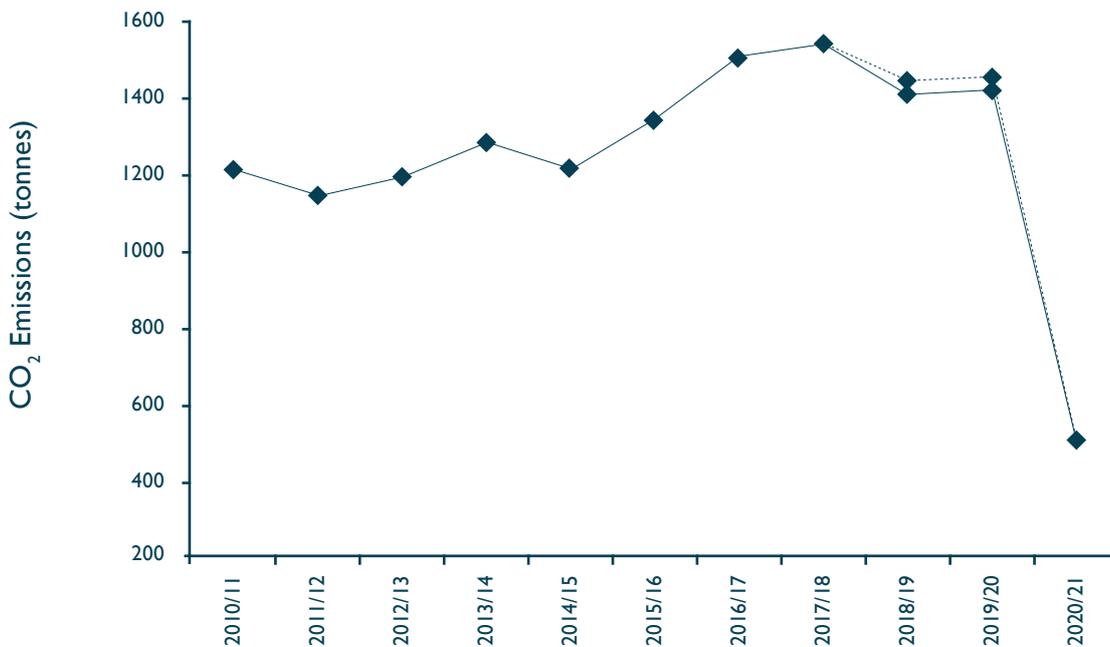
Emissions reduction targets

In 2017/18, a 5-year plan was published, in which targets were generated as below. These targets have been exceeded by the business and will be reviewed to align to our goal of achieving Net Zero Carbon by 2022. The table shows change in emissions since the baseline year (2017/18), in 2019/20 and 2020/21. Both years have been included due to the significant impact that COVID-19 had on business emissions in the 2020/21 reporting period.

Source	Units	2017/18 base year	2019/20 and %age increase/decrease against baseline	2020/21 %age increase/decrease against baseline	Target
Energy Use per m2	KgCO ₂ e	98.47	87.96 (-11%)	78 (-21%)	5% reduction
Business Car Travel	miles	1,425,838	1,205,420 (-18%)	540,137 (-62%)	Reduction
Staff Commute per head	KgCO ₂ e	1592	1,424 (-12%)	137.72 (-91%)	0% change
Business Rail Travel	km	631,194	625,529 (-0.75%)	128,300 (-80%)	5% increase
Business Air Travel	km	155,063	147,643 (-5%)	18,960 (-90%)	5% reduction
Total GHG Emissions	tCO ₂ e	1,542	1,451 (-6%)	508 (-67%)	0% change

Absolute Emissions:

Absolute emissions of 502 tonnes CO₂ equivalent (tCO₂e) were measured in 2020/21, which represents a 67% decrease on the 2017/18 baseline. The graph shows the general trend in absolute emissions since 2011.

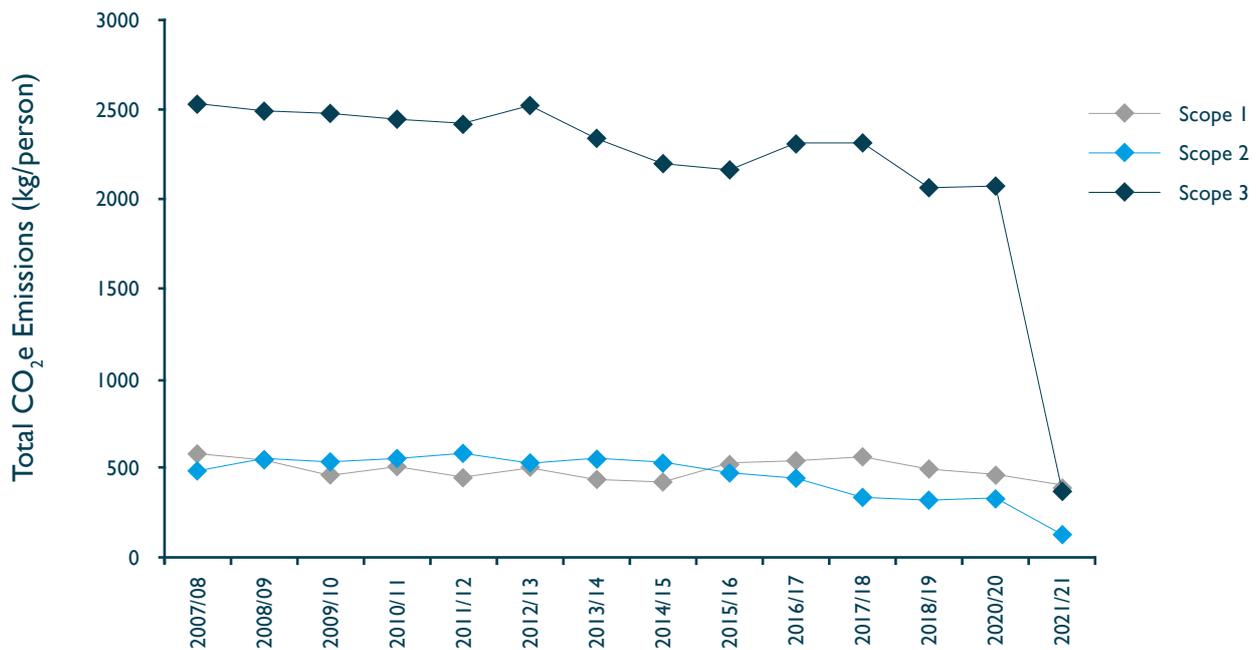


*Dashed line represents the inclusion of Rail travel emissions from 2017/18

Emissions by Scope

Scope 1 emissions (gas and oil use, and business travel in company cars) for 2020/21 were calculated as 391kgCO₂/person, while Scope 2 emissions (electricity usage) were calculated as 125kgCO₂/person. Scope 3 emissions (electricity losses, business travel, commuting and waste) totalled 372kgCO₂/person.

This represents a decrease of 31%, 63% and 84% by scope when compared to the 2017/18 baseline.



Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2017/18 baseline. The carbon emission reduction achieved by these schemes equate to almost 1,000 tCO₂e, a 65% reduction against the 2017/18 baseline and the measures will be in effect when performing the contract.

We are however conscious that last year's results have been very significantly affected by the pandemic and next year's should therefore see an increase though we will be maintaining several of the initiatives forced to take over the last eighteen months and keep a significant amount of those carbon reductions.

- We are accredited through **ISO 50001** through **LRQA** through our annual carbon footprint reporting and operate under an **Environmental Management System ISO 14001**.

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- We have a published employee Travel Plan which encourages people to use more sustainable transport options, and this is reviewed to ensure up to date information is published. This has resulted in behavioural change to travel only when necessary.
 - Pick Everard have been promoting the use of video-conferencing since 2011. The COVID-19 pandemic has accelerated the use of video-conferencing as an alternative to travel and this will continue to be taken forward by the business in all future years, which will promote the reduction of travel where possible. This should result in a sustained reduction in scope 3 emissions.

Forthcoming Carbon Reduction Initiatives

In the future some of the additional measures we are planning include:

- Sustainability, Climate Change and Net Zero Carbon to continue to be at the core of our work and our operations. The Partnership, our National Design Director and our Head of Sustainability and Energy, alongside all our staff, will continue to place sustainability at the core and we will continue to develop internal and external training and upskilling processes, including the whole life-cycle emissions and costs of our designs of buildings and infrastructure projects.
- Align our operations with the UN Sustainable Development Goals, Science-Based Targets, Construction Declares Climate and Biodiversity Emergency, Design for Performance, RIBA 2030 Challenge and our professional institutions (RIBA, CIBSE, RICS, etc.), delivering an increasing number of Net Zero Carbon projects which also provide mitigation against and adaptation to Climate Change.
- Having driven down our carbon emissions as far as possible across our operations, to become Net Zero Carbon from 2022 and voluntarily offset our residual carbon emissions by investing in high quality certified offsetting programmes which are certified under the Verified Carbon Standard (VCS) to voluntary fully offset emissions from our current operations while we implement the rest of initiatives to become fully Net Zero Carbon as a demonstration of our commitment to a sustainable planet.
- Continue the adoption of hybrid and flexible working which will see a sustained reduction in emissions associated with business travel and employee commuting. The annual travel survey that is conducted will be updated to reflect this change to working practices, and data will become available for how regularly people access our offices.
- Procure where we have direct control electricity in our offices from 100% renewable sources from 2022, where possible using tariffs accepted by Ofgem and UK GBC as meeting NZC requirements
- Liaise with landlords to ensure they meet MEES requirements, seek to decarbonise heating and procure

renewable energy. We will also liaise with them to seek opportunities to decarbonise heating in our offices.

- Liaise with our car rental providers to ensure options for hybrid and electric cars are available.
- Provide guidance and tools to staff to reduce their personal carbon footprint, including their commuting and business travel, exploring salary sacrifice schemes and performance of pension funds in relation to sustainability.
- Work with our supply chain in our projects and operations to request information on their carbon reduction plans and assist them where possible in their delivery.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting .

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body), will be made available on our website and will be updated on an annual basis.

Signed on behalf of the supplier:



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Date: 28/10/2021

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